

MurchisonMiddle School PTA Deposit Request

Please fill out form, including a signature and phone # at the bottom. You may attach a spreadsheet in lieu of listing each check below. Please put checks in the same order they are listed below or on your spreadsheet.

Today's Date _____

Budget category to credit deposit to: _____

Check #	Name on Check	Dollars	Cents	Check #	Name on Check	Dollars	Cents
1				16			
2				17			
3				18			
4				19			
5				20			
6				21			
7				22			
8				23			
9				24			
10				25			
11				26			
12				27			
13				28			
14				29			
15				30			
Column Sub-Total				Column Sub-Total			
				Check Deposit Total			
Currency							
Coins							
<u>Total Deposit</u>							

Counted by _____ Phone _____

Committee _____ Date _____

**Please leave this form and deposit in the Treasurer's folder in the PTA office or mail to:
Michelle Latson, 6405 Yaupon Dr., Austin TX 78759-7734michelle@austin.rr.com; (512)349-2775**

*****Treasurer's Use Only*****

Received _____ Date _____

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